



DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
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Canc: Jan 2024

NAVSUPPACTNAPLESNOTE 12630
N00
24 Jan 2023

NAVSUPPACT NAPLES NOTICE 12630

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: REST DAYS FOR LOCAL NATIONAL EMPLOYEES FOR CALENDAR YEAR 2023

Ref: (a) JCPC Italy Resolution 137th meeting of 7-9 September 2022

1. Purpose. Per reference (a), the following schedule reports the local national (LN) rest days for calendar year 2023 for Non-Exchange and Exchange employees at U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy and at NAVSUPPACT Naples, Italy Detachment Gaeta:

DESIGNATED REST DAYS

NON-EXCHANGE L.N. EMPLOYEES (excluding firefighters and emergency dispatchers)

<u>Date</u>	<u>Day of the week</u>
20 February	Monday (coincides with U.S. President's day)
29 May	Monday (coincides with Memorial Day)
19 June	Monday (coincides with Juneteenth National Independence Day)
3 July	Monday
4 July	Tuesday (coincides with U.S. Independence Day)
14 August	Monday
16 August	Wednesday
4 September	Monday (coincides with U.S. Labor Day)
18 September	Monday

EXCHANGE LN EMPLOYEES

<u>Date</u>	<u>Day of the week</u>
20 February	Monday (coincides with U.S. President's day)
29 May	Monday (coincides with Memorial Day)
3 July	Monday
4 July	Tuesday (coincides with U.S. Independence Day)

14 August	Monday
16 August	Wednesday
4 September	Monday (coincides with U.S. Labor Day)
18 September	Monday
9 October	Monday (coincides with Columbus Day)
23 November	Thursday (coincides with U.S. Thanksgiving Day)

3. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For further information, please contact Mr. Vincent P. Tizzano at COMM: 081-568-5746, DSN: 626-5746, or e-mail: vincent.p.tizzano.ln@us.navy.mil or Ms. Chantal J. Vairo at COMM: 081-568-6348, DSN: 626-6348, or e-mail: chantal.j.vairo.ln@us.navy.mil.

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